



FAST5 NWS EVENT CREW Appointment Information

1. The appointment of Event Crew to FAST5 NWS is at the sole discretion of the FAST5 NWS organisation.
2. Criteria which are considered in appointments include but are not limited to;
 - Previous event appointment
 - Qualifications
 - Experience
 - Balance of Event Crew from across NZ
3. Event Crew personnel appointed to attend are responsible for the arrangement and cost of their own – Unless otherwise notified in writing by FAST5 NWS where specific roles may be provided with financial or additional support.
 - a. Travel arrangements
 - b. Transfers to and from the airport/accommodation
 - c. Insurance – travel/medical
 - d. Some meals
 - e. Black clothing – skirts, trousers, 3/4 pants
 - f. Suitable footwear
4. FAST5 NWS will;
 - a. Provide meals to Event Crew while on duty at the venue.
 - b. Support accommodation access for Event Crew on request
 - c. Provide 2 x Event Crew branded polo/t-shirts as a minimum – to be worn as directed
5. Some Event Crew roles appointed must be available from the 1st November to the 7th November 2022 inclusive.
 - a. Although specific dates for Event Crew will be notified and confirmed once roles and appointments are finalised.
 - b. The expected availability period for most roles is from 4th November to 6th November 2022 inclusive.
6. If after appointment a Event Crew appointee is unable to attend the event, they will notify in writing FAST5 NWS, as soon as possible. Any costs, which may be related to their withdrawal, are the responsibility of the Event Crew individual.
7. Any costs incurred by FAST5 NWS because of the un-notified withdrawal of a Event Crew appointee after acceptance of appointment may be invoiced to the Event Crew individual.
8. FAST5 NWS reserves the right to appoint and allocate Event Crew roles throughout the event based on the assessment of the Event Crew members performance.
9. If there are any disputes or incidents arising from these conditions and/or any matters not covered in these conditions relating to the appointment of Event Crew and/or related to the rules, regulations and policies of the event, reference in writing shall be made to or by FAST5 NWS Tournament Director whose decision shall be binding on all parties.

Process for Application –

1. FAST5 NWS circulates the Event Crew application form and information
2. Event Crew applicants submit applications.
3. Applicants apply on the application form and send directly to FAST5 NWS
 - Email to katea@netballnz.co.nz
 - Criteria for appointment will include: -
 - i. Previous event appointment
 - ii. Qualifications
 - iii. Experience
4. Applications close on **Wednesday 6th July at 5pm**
5. FAST5 NWS appoints Event Crew roles by **Friday 15th July 2022** to the event and notifies successful applicants directly.
6. The successful Event Crew appointee accepts the appointment in writing by email by **Wednesday 20th July 2022.**
7. Confirmation of all Event Crew roles and personnel will be circulated.
8. FAST5 NWS will communicate with appointed Event Crew on specific event and role information.



**FAST5 NWS
Event Crew Application Form**

Full Name:

Preferred name:

Residential Address:

.....

Date of Birth:

Postal Address (if different to residential):

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Phone: Mobile:

Email:

Indicate which role/s are being applied for by ticking the box/es;

ROLE	Number of Positions (max)	Applying for
<i>Technical Official Manager</i>	<i>1</i>	
<i>Technical Official</i>	<i>7</i>	
<i>Statistician</i>	<i>8</i>	
<i>Team Liaison/Driver</i>	<i>6</i>	
<i>Venue Team Liaison</i>	<i>8</i>	
<i>Field of Play</i>	<i>8</i>	
<i>Back of House/Change rooms</i>	<i>8</i>	
<i>Ball Personnel Manager/Assist</i>	<i>2</i>	
<i>Front of House/foyer</i>	<i>6</i>	
<i>Activation Support</i>	<i>6</i>	
<i>Ball personnel</i>	<i>Tbc</i>	<i>To be selected not by application</i>

Current Relevant Qualifications if/as applicable: (not all roles)

1.....

2.....

List Relevant Event/Tournament Experience: [state the role performed, date/year]

1.....

2.....

3.....

4.....

Provide the names and contact details of two relevant Referees that can validate/verify qualifications and/or experience if required.

1.....

Position -

Able to Validate/Verify -

Email - Phone/Mobile:

2.....

Position -

Able to Validate/Verify -

Email - Phone/Mobile:

Security

Do you have any criminal convictions that are not concealed under the Criminal Records (Clean Slate) Act 2004? Yes / No

Are you currently involved in any criminal proceedings? Yes / No

Do you have current police vetting results? Yes / No

If not, are you prepared to undertake police vetting if required for a role? Yes / No

Health

Do you suffer from any injury, disease, disability or infection which may affect your work performance or regular attendance? Yes / No

Are you currently taking any medication that may need to be disclosed in an emergency?

If yes, please advise type of medication and for what:	
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I consent to Netball NZ seeking verbal or written information on a confidential basis about me from representatives of my referees and authorise the information sought to be released by them to Netball NZ for the purposes of ascertaining my suitability for the position for which I am applying. I understand that the information received by Netball NZ is supplied in confidence as evaluative material and will not be disclosed to me.

I declare that to the best of my knowledge the information on this application is true and correct and I understand that if any false or deliberately misleading information is given or any material fact suppressed, I will not be accepted, or if I am appointed, my appointment will be terminated.

By signing this form, I give Netball New Zealand consent to collect and retain the information on this form and to use and disclose it for the purpose of the administration of FAST5 NWS. This consent is given under the Privacy Act 2020.

Signed: **Date:**

(If the applicant is under 18 then a parent or guardian must sign as well).

Send completed applications to.

Kate Agnew

Tournament Director

FAST5 NWS

via email – katea@netballnz.co.nz

CLOSING DATE: 5pm Wednesday 6th July 2022





INFORMATION ON ROLES FOR APPLICANTS

- **Technical Officials Manager**
 - This role oversees the allocation of Technical Officials to matches, reviews performance, ensures all Technical Official equipment is ready to go for each match, manages balls, umpire alerts etc,
 - Applicants will need to have experience with the FAST5 Score sheet, and WN Technical Official Manual procedures and processes.
 - Applicants must have current experience leading Technical Official teams.
 - Previous international event experience is desirable.

- **Technical Officials**
 - Applicants will need to have relevant experience with the FAST5 Score sheet, and/or WN Technical Official Manual procedures and processes.
 - National event experience is required. Previous international event experience is desirable.
 - All applicants must be highly competent in all Technical Official roles across; scoring, calling, timing.

- **Statistician**
 - Applicants will require current experience in both calling and inputting with statistical capture programmes at international level including ANZP.
 - Comprehensive knowledge of netball rules and play.
 - Sound understanding of netball umpire signals.

- **Team Liaison Driver**
 - Primary role is to drive vehicles for teams, provide support for the Team Logistics Manager in liaising with the Team Manager.
 - Key role of representation for the event with visiting teams.
 - Supporting the teams with e.g., training bookings, arrival times, ensuring they meet timeframes and commitments
 - Experience in working on or with teams in national or international events.
 - Require clean drivers licence.
 - Availability will be for longer duration than other roles – arrival of teams into NZ likely from Monday 31st October through to Monday 7th November.
 - Accommodation and meals will be provided throughout duties.

- **Venue Team Liaison**
 - Primary role is in venue to support and assist Teams with preparation and participation in matches
 - Ensuring that all game operational and event requirements are met and delivered with/for/by Teams.
 - Experience in working on national or international events.
 - Ability to work with Teams – managers, coaches and players in a professional but effective manner.

- **Field of Play**
 - Primary role is to ensure the FOP/Court areas are maintained and ready for each game
 - This may include but is not limited to; cleaning of court, cleaning, preparation of team bench areas, refilling of water, cleaning of equipment, assisting with escorting players post-game.
 - Experience in working on national or international events.

FAST5 NWS EVENT CREW Application Form

- Ability to work with other event crew, contractors etc in a professional but effective manner.
- **Back of House/Change rooms**
 - Primary role is to ensure the BOH/Changing room areas are maintained and ready for each match/day of event.
 - This may include but is not limited to; recovery bins, bathroom, changing room cleaning, liaison with anti-doping, maintaining stocking of water, ice,
 - Experience in working on national or international events.
 - Ability to work with other event crew, contractors etc in a professional but effective manner. High level of discretion and confidentiality.
 - Work involved may require lifting, physical activities so fitness for this work is required.
- **Ball Personnel Manager/Assist**
 - Primary role is to manage/oversight of the ball personnel.
 - Create rosters, manage health and wellbeing of young people.
 - Police check or willingness to undergo vetting (working with individuals under 18)
 - Experience in working on national or international events.
 - Ability to work with other event crew, contractors etc in a professional but effective manner.
- **Front of House/foyer**
 - Primary role is to ensure successful entry/exit processes, work with Commercial Activations Manager to set-up and support execution of foyer/FOH activities.
 - Ensure foyer/FOH is clean, tidy and reset each day of the event.
 - Experience in working on national or international events.
 - Ability to work with other event crew, contractors, venue staff etc in a professional but effective manner.
- **Activation Support**
 - Primary role is to support in-arena/on-court activations and activities.
 - Working with the Event Presentation Manager and Co-ordinator to ensure successful execution of entertainment and commercial activations.
 - High energy and positive people interactions are key to this role. May need to identify and escort people to courtside.
 - Experience in working on national or international events.
 - Ability to work with other event crew, contractors, venue staff etc in a professional but effective manner

For all Roles applicants must;

- *Have the ability to work well under pressure.*
- *Have the ability to work well in teams and with others of differing skills and backgrounds.*
- *Possess sound language and communication skills both spoken and written.*
- *Be willing to perform tasks outside the core job description.*
- *Have no significant health issues that would prevent them from performing their role for the duration of the tournament.*
- *Be prepared to work varied rosters over the two days of the event.*
- *Available for up to meetings (online or in person) prior to event commencing*
- *Attend an orientation session at venue/s on Wednesday or Thursday prior to the event.*